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Adolescent Medicine

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Specialty	Location	Phone
FQ TEEN	Adolescent Medicine	Oakland	510-428-3387
FQ CAST HIGH SCHOOL	Adolescent Medicine	Castlemont	510-428-3556
FQ MCC HIGH SCHOOL	Adolescent Medicine	McClymonds	510-835-1393

New patient referrals for the Adolescent Medicine Department require the following:

Authorizations:

Authorizations approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 changes to Z7500
4. CCS Insurance: 02-SAR

Please send the following documents for all referrals:

1. Reason for visit
2. Guarantor information
3. Insurance information to include copy of insurance card (Back/Front)
4. Include valid authorization

Asthma

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Specialty	Location	Phone
FQ ASTHMA	Asthma	Oakland	510-428-3226
BCHO OPC PULM FUNCTION	Asthma-ATS COMPLIANT	Oakland	510-428-3311

New patient referrals for the Asthma Clinic require the following:

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal: 99211 changes to Z7500
4. CCS Insurance: 02-SAR

Please send the following documents for all referrals:

1. Reason for visit
2. Guarantor information
3. Insurance information to include copy of insurance card (Back/Front)
4. Include valid authorization

FQ Authorizations

Authorizations approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)

PULMONARY FUNCTION LAB Authorizations:

Authorizations and MD order required

Web Site Order Form: childrenshospitaloakland.org/pulmonary-function-order-form

- No Pulmonary Consult required for testing
- Spirometry for evaluation of asthma (Age 5 and up)
- Testing for fitness to fly
- Exercise stress and fitness
- Testing for vocal cord dysfunction versus asthma
- Six-minute walk testing

Audiology

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
OPC AUDIOLOGY	Audiology	Oakland	510-428-3344
WC AUDIOLOGY	Audiology	Walnut Creek	925-979-3440
BWOOD AUDIOLOGY	Audiology	Brentwood	888-530-3034

New patients for the Audiology Clinic require the following:

Authorizations

Authorizations approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)

CPT Codes:

New Patients/Consultations:

1. CCS Insurance: 04 and 05-SAR, 01 SAR for hearing aid and cochlear implant only (Dr. Murray)

In addition to initial authorization for the New Patient / Consultation code, our department requires authorization for the following CPT codes:

1. If patient has straight Medi-Cal, patient must be referred to CCS
2. Cochlear Implants: 92602, 92557, 92567, 92586 under 7 years
3. Cochlear Implants: 92604, 92557, 92567 over 7 years
4. Hearing Evaluation: 92557, 92567, 92588, 92579 under 3 years
5. Hearing Evaluation: 92557, 92567, 92588, 92582 over 3 years
6. *(MCBX AND HPSJ use X4530 instead of 92567)*
7. Hearing Aid: 92557, 92567, 92588, 92593, 92595
8. Auditory Brainstem Response/ALGO (newborn hearing screen) : 92585, 92588, 92567
9. Newborn (Birth to 4 months) Hearing Screens are under mother's insurance/Medi-Cal (ALGO)

Please send the following documents for all referrals:

1. Any medical diagnosis pertinent to hearing loss
2. Copy of insurance card
3. Copy of patient demographics

FAILURE TO PROVIDE REQUIRED REFERRAL INFORMATION MAY CAUSE DELAY IN APPOINTMENT SCHEDULING

Bone Marrow Transplant

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Specialty	Location	Phone
OPC BONE MARROW TRANS	Bone Marrow Transplant	Oakland	510-428-3374

New patient referrals for the Bone Marrow Transplant Department require the following:

Authorizations

Authorizations approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. Medi-Cal : 99211 changes to Z7500
4. CCS Insurance: 02-SAR

Please send the following documents for all referrals:

1. Reason for visit
2. Guarantor information
3. Insurance information to include copy of insurance card (Back/Front)
4. Include valid authorization

Cardiology – East Bay

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Three Ways to Refer

(See below: *Required Information for All Referrals*)

1. MD Link

- a. Log in or Sign up for MD Link at our website: www.childrenshospitaloakland.org/mdlink
- b. Select the Referral button and fill in the requested information.

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC CARDIOLOGY BCHO OPC CARDIOLOGY EKG BCHO OPC CARDIOLOGY ECHO	CARDIOLOGY	Oakland	510-428-3380
BCHO WC CARDIOLOGY	CARDIOLOGY	Walnut Creek	925-979-3200
BCHO BWOOD CARDIOLOGY	CARDIOLOGY	Brentwood	925-979-3200
BCHO FF CARDIOLOGY	CARDIOLOGY	Fairfield, Napa	707-863-9000
BCHO BK CARDIOLOGY	CARDIOLOGY	Berkeley	510-428-3380
BCHO CARDIOLOGY GREENBRAE	CARDIOLOGY	Greenbrae	510-428-3380
BCHO SR CARDIOLOGY	CARDIOLOGY	San Ramon	925-979-3200
BCHO MARIN CARDIOLOGY	CARDIOLOGY	Marin	510-428-3380

2. Fax referral form to: (510) 995-2956

Standard Patient Referral Form available at: www.childrenshospitaloakland.org/referralforms

3. Call the Pediatric Cardiology East Bay office at: (510) 428-3380

Provide all patient information required for referrals (see list below)

Required Information for All Referrals

1. Demographic Face Sheet (Include: Parents name, DOB / Family contact information)
2. Copy of medical insurance cards (front and back)
3. Medical Records / Evaluation notes
4. Authorization

FAILURE TO PROVIDE REQUIRED REFERRAL INFORMATION MAY CAUSE DELAY IN APPOINTMENT SCHEDULING

Cardiology – East Bay cont'd

(2 of 3)

Authorizations

Please send an insurance authorization/referral for your patient to be seen in the Cardiology Department. Specific information needed is listed below.

New Patient Referrals for the Cardiology Department require the following information:

1. Authorization approved for NPI: 1376614016 (Provider)
2. The UCSF Benioff Children's Hospitals clinic location (e.g., Oakland, Berkeley, Larkspur, Walnut Creek, San Ramon, Sonoma, Brentwood, Modesto Fairfield, Napa)
3. TAX ID # 94-32816660 (BCH-SF)

CPT Codes: New Patients/Consultations

1. 99245 (New Patient) 99205 (Hill Physicians)
2. 99211 (Use of Facility)
3. 99245, 99211 + 76825 Fetal Echocardiogram, 76827 Fetal Doppler, 93325 Color Flow

CPT Codes: Testing that will be done in the office (All CPT codes needed for each referral)

1. 93306 (Echocardiogram, Includes Echo, Doppler, Color)
2. 93000 (Electrocardiogram/EKG)
3. 93224 (Holter Monitor)

Cardiologists

Lisa Arcilla, MD

Neeru Kaushik, MD

Kishor Avasarala, MD

Scott Soifer, MD

Alok Bose, MD

Kathleen Newkumet, MD

Chris Chyu, MD

Hitendra Patel, MD

Gregg Helton, MD

Howard Rosenfeld, MD

Cardiology – East Bay cont'd

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Locations

Oakland Cardiology Office

747 52nd St.

Oakland, CA 94609

- **Tel: (510) 428-3380**
- **Fax: (510) 428-3381**

Greenbrae

1300 S. Eliseo Dr. Ste. 204

Greenbrae, CA 94904

- **Tel: (510) 428-3380**

Sonora

12791 Cabezut Rd.

Sonora, CA 95370

- **Tel: (925) 979-3200**

Berkeley

3000 Colby St., Ste 301

Berkeley, CA 94705

- **Tel: (510) 428-3380**

Modesto

4120 Prescott Rd.

Modesto, CA 95356

- **Tel: (925) 979-3200**

Walnut Creek

2401 Shadelands Dr.

Walnut Creek, CA 94598

- **Tel: (925) 979-3200**

Brentwood

1181 Central Blvd., Suite B

Brentwood, CA 94513

- **Tel: (925) 979-3200**

Napa

3443 Villa Ln., Ste 2

Napa, CA 94558

- **Tel: (707) 863-9000**

Fairfield

5030 Business Center Dr., Ste 230

Fairfield, CA 94534

- **Tel: (707) 863-9000**

San Ramon

2303 Camino Ramon, Ste 175

San Ramon, CA 94583

- **Tel: (925) 979-3200**

Craniofacial

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below

MD Link Department Name	Specialty	Location	Phone
BCHO OPC CRANIOFACIAL	Craniofacial Surgery	Oakland	510-428-3150

New patients for the Craniofacial Department require the following:

Authorizations

- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1003961251

CPT Codes

1. New patients/Consultations: 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 - changes to Z7500
4. CCS Insurance: 02 –SAR

In addition to initial authorization for the New Patient / Consultation code, our department requires authorization for the following CPT codes:

5. Full panel – 99205, 99213, 92523, 99358, 92557, 92567, 92588, 99211 or Z7500 if insurance is Medi- Cal
 - Add: 92579 If patient under 3 years
 - Add: 92582 If patient over 3 years
 - Add: 92593 and 92595 If patient has hearing aid
6. Maxillofacial Panel: 99205, 99213, 92523, 99358, 99211, 99203 or Z7500 if Insurance is Medi-Cal
7. Baby Panel: 99205, 99213, 92523, 99358, 99211, 99245, 99243 or Z7500 if Insurance is Medi-Cal

Please send the following documents for all referrals:

1. Demographic face sheet (including parents DOB/Family contact information)
2. Copy of dental and medical Insurance cards (front and back)
3. Clinical notes for review
4. Authorization

Dermatology

<i>Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below</i>			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC DERMATOLOGY	Dermatology	Oakland	510-428-3304
BCHO WC DERMATOLOGY	Dermatology	Walnut Creek	510-428-3304

New patients for the Dermatology Department require the following:

Authorizations

Authorizations approved for:

- TAX I.D. # 94-0382330 (BCH-OAK) (for hospital/technical fees)
- UCSF Dermatology Group NPI # 1164512851; TAX I.D. 94-3281657 (BCH-SF) (for professional fees)

CPT Codes:

New Patients/Consultations:

1. 99245 (new patient consultation)
2. 99215 (use of facility)
3. For Medi-Cal 99215 changes to Z7500
4. CCS Insurance: 01-SAR for Dr. Renee Howard only
5. Solano Partnership Health Plan of CA: Must have 2 RAF: UCSF Benioff CHO & BCP

Please send the following documents for all referrals:

1. Most recent clinical notes
2. Patient's insurance card
3. Demographics and accurate insurance information
4. Lab, biopsy, or Ultrasound reports
5. Authorization from Insurance if needed

Endocrinology

(1 of 2)

<i>Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below</i>			
MD Link Department Name	Department Name	Location	
CHO ENDOCRINOLOGY	Endocrinology	Oakland	510-428-3654
WC ENDOCRINOLOGY	Endocrinology	Walnut Creek	925-979-4000
SR ENDOCRINOLOGY	Endocrinology	San Ramon	925-979-3470

New patients for the Endocrinology clinic require the following:

Authorizations:

Authorizations approved for:

1. TAX I.D. # 94-0382330 ; NPI # 1003961251 (BCH-OAK) (for hospital/ technical fees)
2. UCSF Pediatric Associates NPI # 1376614016; new TAX I.D. # 94-3281666 (BCH-SF) (for professional fees)

CPT Codes:

With Diabetes Mellitus Diagnosis:

1. 99205 (new patient) or 99245 (consult)
2. G0108x2 (CDE)
3. 99090 (meter down load)
4. 83036
5. 99211 (use of facility)
6. For Medi-Cal 99211 changes to Z7500
7. CCS Insurance: 02 –SAR for Endo, 08-- SAR for FQ Endo

Endocrinology cont'd

(2 of 2)

CPT Codes

All other Diagnosis:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 changes to Z7500
4. CCS Insurance: 02 –SAR for Endo, 08-- SAR for FQ Endo

Please send the following documents for all referrals:

1. Growth chart
2. Clinical history
3. Current information
4. Lab and X-Ray results
5. Patient's insurance card
6. Demographics and authorization if needed
7. Reason for referral

Gastroenterology

(1 of 2)

<i>Please be sure to refer to the correct Department and Location by using the MD Link Department Name, listed below</i>			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC GASTROENTEROLOGY	Gastroenterology	Oakland	510-428-3058
BCHO WC GASTROENTEROLOGY	Gastroenterology	Walnut Creek	925-979-4000
BCHO BWOOD GASTROENTEROLOGY	Gastroenterology	Brentwood	888-530-3034
BCHO SR GASTROENTEROLOGY	Gastroenterology	San Ramon	925-979-3470

New patients to the Gastroenterology Department require the following:

Authorizations:

Authorizations approved for Pediatric Gastroenterology Department.

- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1003961251

Benioff Children's Physician (Professional/Physician):

- Tax I.D. # 94-3281666
- NPI: 1861578973

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. Medi-Cal: 99211 changes to Z7500
4. CCS Insurance: 02-SAR
5. Solano Partnership Health Plan of CA: Must have 2 RAF: UCSF Benioff CHO & BCP

Gastroenterology cont'd

(2 of 2)

Please send the following documents for all referrals:

1. Demographic Face Sheet (including parents DOB/family contact information)
2. Copy of Insurance Card (front & back)
3. Clinical Notes
4. Authorization
5. Growth Chart
6. Lab/Radiology Test Result

Genetics - currently closed to referrals*

<i>Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below</i>			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC GENETICS	Medical Genetics	Oakland	510-428-3550

New patients for the Medical Genetics Department require the following:

Authorizations:

Authorizations approved for:

1. UCSF Benioff Children's Hospital & Research Center Oakland Medical Genetics:
Hospital billing TAX I.D. # 94-0382330 (BCH-OAK)
2. Professional billing UCSF Pediatrics Associates TAX I.D. 94-3281666 and NPI # 1376614014

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99215 (follow up)
3. 99211 (use of facility)
4. For Medi-Cal 99211 changes to Z7500
5. CCS Insurance: 01 & 02-SAR

Attachments:

1. Reason for visit
2. Valid Authorization required
3. Test Results: Any completed genetic testing
4. Indicate if this referral is a routine visit vs. Urgent
5. Include growth charts, and your most recent and specialty care consults

Hematology / Oncology

(1 of 2)

<i>Please be sure to refer to the correct Department and Location by using the MD Link Department name listed below</i>			
MD Link Department Name	Department Name	Location	Phone
OPC GENERAL HEMATOLOGY	Hematology	Oakland	510-428-3372
OPC ONCOLOGY	Oncology	Oakland	510-428-3372

Refer To:	For These Conditions:	For these Conditions:
Hematology	Thalassemia	Pediatric and Adult Thalassemia Department
Hematology	Sickle Cell	Pediatric and Adult Sickle Cell Department
Hematology	General Hematology	Anemia's ITP Iron Deficiencies White blood cell disorders Platelet disorders Vascular disorders
Hematology	Hemophilia	Bleeding and clotting disorders
Oncology	Oncology	Leukemia's Lymphomas Solid tumors
Oncology	Neuro-Oncology	Brain and spinal cord tumors

New patients for the Hematology / Oncology Clinics require the following:

Authorization approved for

- TAX I.D. # 94-2424410 Pediatric Hematology Oncology Group
- TAX I.D. # 94-0382330 UCSF Benioff Children's Hospital Oakland
- NPI: 1760549141 Pediatric Hematology Oncology Group
- NPI: 1003961251 UCSF Benioff Children's Hospital Oakland

Hematology / Oncology cont'd

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CPT Codes:

New Patients/Consultations:

1. 99205 (new patient commercial insurance)
2. 99245 (new patient Medi-Cal or managed care)
3. 99211 (use of facility)
4. For Medi-Cal 99211 changes to Z7500
5. CCS Insurance: 02-SAR

Please include the following attachments:

1. History and Physical from referring physician
2. ICD 10 code
3. Any Laboratory results
4. Any MRI reports and please burn all MRI images in Dicom format
5. Pathology and Operative reports
6. Any Sub specialty report
7. Please indicate if the patient is chronically transfused (Sickle Cell)
8. Infant referrals require California new born screening results or confirmatory hemoglobin electrophoresis (Sickle Cell)
9. Recent Laboratory results – please include Hemoglobin Electrophoresis (Thalassemia)

URGENT REQUESTS

If this request is urgent and requires immediate same day or next day appointment, please call: 510 428-3372 and ask for the Oncologist on call.

The Oncologist is available to provide urgent immediate clinical review Monday-Friday, 9am- 5pm.

Infectious Disease / HIV Clinic

<i>Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below</i>			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC INFECTIOUS DISEASE	Infectious Diseases	Oakland	510-428-3336

New patients for Infectious Disease / HIV Clinic require the following:

Authorizations:

1. TAX I.D. # 86-1175591 (for Professional Fees) NPI: 1922124866
2. TAX I.D. # 94-0382330 (BCH-OAK) (Use of Facility charge)

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 changes to Z7500

Please send the following documents for all referrals:

1. Immunization/PPD Records
2. Most recent PCP clinic visit notes
3. Laboratory Results
4. Radiology Reports*
5. Demographic Information
6. Copy of the Insurance Card
7. If images were done outside of UCSF Benioff Children's Hospital Oakland, please provide the relevant images on a disc. The patient should bring the disc to the first appointment and images will be scanned into our records here.

Additional Information:

Referral to HIV Clinic: Please call the HIV Clinic directly at 510-428-3336.

Lab

<i>Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below</i>			
MD Link Department Name	Specialty	Location	Phone
CHO LABORATORY	Lab	Oakland	510-428-3525
Walnut Creek LABORATORY	Lab	Walnut Creek	925-979-4000

New patient referrals for the Walnut Creek Lab require the following:

Authorizations:

Authorization approved for

- TAX I.D. # 94-0382330 (BCH-OAK)

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 changes to Z7500
4. CCS Insurance: 02-SAR

Please send the following documents for all referrals:

1. Reason for visit
2. Guarantor information
3. Insurance information to include copy of insurance card (Back/Front)
4. Include valid authorization

Mental Health / Child Development Services / EIS/CARE

<i>Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below</i>			
MD Link Department Name	Department Name	Location	Referral Phone
EIS/CARE	Early Intervention Services	Oakland	510-428-8428
PSYCHIATRY & CHILD DEVELOPMENT	Department of Psychiatry	Oakland	510-428-8428
PSYCHOLOGICAL SERVICES	Psychological Services	Oakland	510-428-8428

Complete information on Mental Health referrals can be found at this link:
<http://www.childrenshospitaloakland.org/mental-health-child-development-referral-form>

Mental Health & Child Development Referral Phone Number: 510-428-8428

For Alameda County Medi-Cal, we can only serve a child or youth with Moderate-to-Severe symptoms as determined by the Behavioral Health Screening Form for Alameda County.

We have limited services for Non-Alameda County Medi-Cal and private insurance. Please check with your insurance company to see if we are contracted or in-network before referring for private insurance patients.

Nephrology

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC NEPHROLOGY	Nephrology	Oakland	510-428-3335
BCHO WC NEPHROLOGY	Nephrology	Walnut Creek	510-428-3335
BCHO SR NEPHROLOGY	Nephrology	San Ramon	510-428-3335

New patients to the Nephrology Department require the following:

Authorizations:

Authorization approved for TAX I.D. # 940382330 and NPI: 1003961251 (BCHO)

- Paul Brakeman, MD: NPI 1447295167
- Christina Lo, MD: NPI 1083810113
- RoseEllen Morrell, MD: NPI 1134228778
- Arias Oates, MD: NPI 1013233766
- Erica Winnicki, MD: NPI 1629207394

CPT Codes:

In addition to initial authorization for the New Patient / Consultation code, our department requires authorization for the following CPT codes:

Private insurances new patients:

1. 99205 & 99211 (NP visit plus one follow-up), 81000 (urine analysis) 93786, 93788 (ambulatory blood pressure monitor)
2. CCS INSURANCE : 02 SAR for Neph, 08 SAR for FQ Neph

Medical new patient codes:

1. 99205 (NP code), Z7500 (use of facility), 81000 (urine analysis), 93786, 93788 (ambulatory blood pressure monitor)
2. CCS INSURANCE : 02 SAR for Neph, 08 SAR for FQ Neph

Please send the following documents for all referrals:

1. Clinical History
2. Diagnostic Studies and Labs
3. Patient demographics and insurance card

Neurology (Tuberous Sclerosis Clinic / EEG / Epilepsy)

(1 of 2)

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC EEG	Neurology	Oakland	510-428-3590
BCHO OPC EPILEPSY	Neurology	Oakland	510-428-3590
BCHO OPC NEUROLOGY	Neurology	Oakland	510-428-3590
BCHO OPC TUBEROUS SCLEROSIS	Neurology	Oakland	510-428-3590
BCHO WC NEUROLOGY	Neurology	Walnut Creek	925-979-4000
BCHO WC EEG	Neurology	Walnut Creek	510-428-3590
BCHO SR NEUROLOGY	Neurology	San Ramon	925-979-3470

New patients to the Neurology Department require the following:

Authorizations:

1. TAX I.D. # 94-0382330 – UCSF Benioff Children's Hospital Oakland (Use of facility)
2. TAX I.D. # 94-3281660 – Benioff Children's Physicians (Professional fees)
3. NPI # 1003961251 - UCSF Benioff Children's Hospital Oakland (Use of facility)

CPT Codes:

New Patients/Consultations:

1. 99205 – (new patient)
2. 99211 – (use of facility)
3. For Medi-Cal 99245 (new patient) and 99211 changes to Z7500 (Use of facility)
4. CCS Insurance - 01 SAR for Neurology
5. Solano Partnership Health Plan of Cal – Must have 2 RAF – UCSF Benioff CHO and BCP

In addition to initial authorization for the New Patient consultation code, our department requires authorization for CPT code (Well Child does not require a RAF):

1. 95819, Z7500 with Mod 26 and TC (routine EEG, technician services)

Neurology (Tuberous Sclerosis Clinic / EEG / Epilepsy) cont'd

(2of 2)

Please send the following documents for all referrals:

1. Reason for visit
2. Demographics
3. Insurance card – front and back
4. Insurance authorization hardcopy
5. Clinical Notes
6. Brain MRI, CT and EEG's results (ok to bring CD at the time of visit)
7. Abdomen MRI or Renal ultrasound results (ok to bring CD at the time of visit)
8. Cardiology, Echo, EKG results, TSC
9. Genetic testing results

Neurosurgery

(1 of 2)

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Specialty	Location	Phone
MODESTO NEUROSURGERY	Neurosurgery	Modesto	510-428-3319
OPC NEUROSURGERY	Neurosurgery	Oakland	510-428-3319
RENO NEUROSURGERY	Neurosurgery	Reno, NV	510-428-3319
WC NEUROSURGERY	Neurosurgery	Walnut Creek	510-428-3319
CHICO NEUROSURGERY	Neurosurgery	Chico	510-428-3319
SACRAMENTO NEUROSURGERY	Neurosurgery	Sacramento	510-428-3319
SANTA ROSA NEUROSURGERY	Neurosurgery	Santa Rosa	510-428-3319

New patient referrals for Neurosurgery require the following:

Authorizations:

Authorizations approved for:

- TAX I.D. # 94-0382330 UCSF Benioff Children's Hospital Oakland
- BCHO NPI # 1003961251
- Attending NPI #:
 - Sun: 1972590354
 - Auguste: 1942463682
 - Ostling: 157825008

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 changes to Z7500
4. CCS Insurance: 01-SAR

Neurosurgery cont'd

(2 of 2)

Please send the following documents for all referrals:

1. Reason for visit including most recent clinic visit note pertaining to the reason for consult
2. Guarantor information
3. Insurance information to include copy of insurance card (Back/Front)
4. Include valid authorization if applicable
5. Head Circumference graph
6. Imaging / Diagnostic Imaging Reports

Nutrition

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Specialty	Location	Phone
Clinical Nutrition	Nutrition	Oakland	510-428-3772
SR Clinical Nutrition	Nutrition	San Ramon	925-979-3470
WC Clinical Nutrition	Nutrition	Walnut Creek	925-979-4000

New patient referrals for Nutrition require the following:

Authorizations: approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)

CPT Codes:

New Patients/Consultations:

1. 97802 X 1 (MNT initial assessment 15 min x 3)
2. 97802 X 1 (MNT follow-up assessment 15 min x3)
3. Z5020 X 4 – INITIAL NUTRITION COUNSELING (MANAGED MEDICAL)
4. CCS Insurance: 02-SAR

Please send the following documents for all referrals:

1. Reason for visit
2. Guarantor information
3. Insurance information to include copy of insurance card (Back/Front)
4. Include valid authorization
5. Growth charts (if not available through EPIC or My Chart)
6. Results of lab work (fasting insulin, fasting glucose, fasting Lipid panel, ALT/AST, HgbA1C)

Notes: Sports Nutrition Clinic & General Nutrition Clinic

Occupational Therapy

(1 of 2)

Please be sure to refer to the correct Department and Location by using the MD Link Department			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC OT	Occupational Therapy	Oakland	510-428-3655

New patients for Occupational Therapy require Prescription/Order and the following:

Authorizations:

Authorizations approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1003961251

CPT Codes:

Used for PPOs, HMOs, self-pay

1. OT Evaluation: 97003
2. Video Swallow with OT Present: 97003, 92610, 92611, and 74230
3. CCS Insurance: SCG 11
4. Medi-Cal & Manage Care: X4100(1) and X4102(2)

Used for PPOs, HMOs, Self-pay

Occupational Therapy Evaluation	97003	Occupational therapy evaluation
OT Re-Evaluation	97004	Occupational therapy re-evaluation
Dysphagia Evaluation	92610	Evaluation of oral and pharyngeal swallowing function
Fluoroscopic Evaluation of Swallowing	92611	Motion fluoroscopic evaluation of swallowing function by cine or video recording

Occupational Therapy cont'd

(2 of 2)

HCPCS (Used for Medi-Cal, CCS, and many government funded HMOs, etc.)

Occupational Therapy Evaluation (need to request both codes)	X4100, AND	Occupational Therapy Evaluation (need to request both codes)
Occupational Therapy Evaluation (need to request both codes)	X4102	Evaluation, each additional 15 minutes

Please send the following documents for all referrals:

1. Prescription with signed MD signature, license# and practice name
2. Demographic face sheet (including parents DOB/family contact information)
3. Copy of insurance card (front & back)
4. Clinical notes for review
5. Authorization
6. Patient Demographics
7. Insurance Information

Ophthalmology

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
BCHO OPHTHALMOLOGY	Ophthalmology	Oakland	510-428-3050

New patients for the Ophthalmology Department require the following:

OAKLAND:

Authorizations:

Authorization approved for:

- TAX I.D. # 94-0382330 and NPI 1003961251 (BCHO)

CPT Codes:

New Patients/Consultations:

1. 99244 - 99245 (new patient)
2. 99213 – 99214 (follow up)
3. 99211 (use of facility)
4. For Medi-Cal 99211 changes to Z7500
5. CCS Insurance: 02-SAR

SAN RAMON (2301 Camino Ramon, Suite 104, San Ramon 94583):

Authorization:

Authorization approved for:

- TAX I.D. # 86-117591 (BCP) and NPI 1295930527 (Dr. Victoria Hsu)

CPT Codes:

New Patients/Consultations:

1. 92002 – 92004 (new patient)
2. 92012 – 92014 (follow up)
3. For Medi-Cal 99211 changes to Z7500
4. CCS Insurance: 02-SAR

OAKLAND AND SAN RAMON:

Please send the following documents for all referrals:

1. Reason for medical visit
2. Insurance information
3. Valid authorization (if needed)
4. All HMO's need prior authorization

Orthopaedic

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
OPC ORTHOPAEDIC	Orthopaedic	Oakland	510-428-3238
SR ORTHOPAEDIC	Orthopaedic	San Ramon	925-979-3470
WC ORTHOPAEDIC	Orthopaedic	Walnut Creek	925-939-8687

New patients for the Orthopaedics Department require the following:

Authorizations:

Authorizations approved for:

- TAX I.D. # 94-0382330, BCH-OAK NPI: 1003961251 BCH-SF NPI: 1639278369

Need Authorization along with referrals for all insurance companies

Need Authorization for a New Patient with X-Rays codes

1. 99205 New Patient
2. X-ray codes based on diagnosis

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 changes to Z7500

In addition to initial authorization for the New Patient / Consultation code, our department requires authorization for the following CPT codes:

1. X-ray codes based on diagnosis

Please send the following documents for all referrals:

1. Copy of insurance card (back and front) and include Secondary-coverage Copy of dental and medical Insurance cards (front and back)
2. Relevant clinical documentation

FAILURE TO PROVIDE REQUIRED REFERRAL INFORMATION MAY CAUSE DELAY IN APPOINTMENT SCHEDULING

Otolaryngology/ENT

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Specialty	Location	Phone
BCHO OPC ENT	Otolaryngology/ENT	Oakland	510-428-3233
BCHO BWOOD ENT	Otolaryngology/ENT	Brentwood	510-428-3233
BCHO WC ENT	Otolaryngology/ENT	Walnut Creek	510-428-3233

New patient referrals for Otolaryngology require the following:

Authorizations:

Authorizations approved for:

- TAX I.D. # 94-3281660 (BCH-SF)
- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1477624104

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 changes to Z7500
4. CCS Insurance: 01-SAR

Please send the following documents for all referrals:

1. Reason for visit
2. Relevant clinical documentation
3. Guarantor information
4. Insurance information to include copy of insurance card (Back/Front)
5. Include valid authorization

Physical Therapy

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
CHO PT	Physical Therapy	Oakland	510-428-3655

New patients for the Physical Therapy Clinic requires a Prescription/Order and the following:

Authorizations:

Authorization approved for

- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1003961251

CPT Codes:

1. 97001: Commercial Insurance and HSPJ
2. X3920(x1) & X3922(x2): Government Insurance (need to request both codes)
3. SCG -11 for CCS

Physical Therapy Evaluation	97001	Physical therapy evaluation
Physical Therapy Re-Evaluation	97002	
Physical Therapy Evaluation (need to request both codes)	X3920, and X3922	Tests & measurements, initial 30 minutes Tests & measurements, additional 15 minutes

Please send the following documents for all referrals:

1. Demographic face sheet (including parents DOB/family contact information)
2. Copy of insurance card (front & back)
3. Clinical notes for review
4. Authorization
5. Patient Demographics
6. Insurance Information

Plastic Surgery

Please be sure to refer to the correct Department and Location by using the MD Link Department			
MD Link Department Name	Department Name	Location	Phone
OPC PLASTIC SURGERY	Plastic Surgery	Oakland	510-428-3024
WC PLASTIC SURGERY	Plastic Surgery	Walnut Creek	925-979-4000

New patients for the Plastic Surgery Department require the following:

Authorizations:

Need authorization along with referrals for all insurance companies

When submitting for authorization, please use:

- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1003961251 (BCH-OAK)
- NPI: 1639278369 (BCH-SF)

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 changes to Z7500

In addition to initial authorization for the New Patient / Consultation code, our department requires authorization for the following CPT codes:

1. X-ray codes based on diagnosis

Please send the following documents for all referrals:

1. Copy of insurance card (back and front) and include Secondary Coverage Copy of dental and medical Insurance cards (front and back)
2. Relevant clinical documentation

Pre-Diabetes

<i>Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below</i>			
MD Link Department Name	Department Name	Location	Phone
CHO ENDOCRINE	Pre-Diabetes	Oakland	510-428-3654
CHO ENDOCRINE	Pre-Diabetes	Walnut Creek	925-979-4000

New patients for the Pre-Diabetes Department require the following:

Authorizations:

Authorizations approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI # 1003961251

CPT Codes:

New Patients/Consultations:

1. 99205 (New Patient)
2. 99211 (Use of facility)
3. For Medi-Cal 99211 changes to Z7500
4. 99215 (Follow up)

In addition to initial authorization for the New Patient / Consultation code, our department requires authorization for the following CPT codes:

Please send the following documents for all referrals:

1. Growth chart
2. Reason for referral and last visit note
3. Recent Lab results (6 months) for fasting glucose, hgbA1c, insulin
4. Copy of insurance card and demographic information
5. Insurance authorization

Pulmonary

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC PEDI PULMONARY	Pulmonary	Oakland	510-428-3305

New patient referrals for Pulmonary require the following:

Authorizations:

Authorizations approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)
- TAX I.D. # 94-3281657 (BCH-SF)
- NPI: 1376614016 (BCH-SF)
- NPI: 1003961251 (BCH-OAK)

CPT Codes: New Patients:

1. 99205 New Patient
2. 99211 Use of Facility
3. For MediCal 99211 changes to Z7500

Please send the following documents for all referrals:

1. Reason for visit
2. Relevant clinical documentation
3. Guarantor information
4. Copy of Insurance Card (front and back)
5. Valid authorization

Pulmonary Function Lab

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC PULM FUNCTION	Pulmonary Function Lab	Oakland	510-428-3311

Complete information for Pulmonary Function Lab referrals can be found at this link:
<http://www.childrenshospitaloakland.org/pulmonary-function-order-form>

LAB OFFERS:

- Testing for age 5 and up for asthma and evaluation of response to medication
- Testing for fitness to fly
- Exercise stress and fitness
- Testing for vocal cord dysfunction versus asthma
- Six-minute walk testing

Radiology

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Specialty	Location	Phone
CHO CT SCANNING	Radiology	Oakland	510-428-3410
CHO DI CATH LAB	Radiology	Oakland	510-428-3410
CHO DIAGNOSTIC IMAGING	Radiology	Oakland	510-428-3410
CHO FLUOROSCOPY	Radiology	Oakland	510-428-3410
CHO MRI	Radiology	Oakland	510-428-3410
CHO NUCLEAR MEDICINE	Radiology	Oakland	510-428-3410
CHO ULTRASOUND	Radiology	Oakland	510-428-3410
OPC DI ORAD	Radiology	Oakland	510-428-3410
WC DIAGNOSTIC IMAGING	Radiology	Walnut Creek	925-979-3400
WC FLUOROSCOPY	Radiology	Walnut Creek	925-979-3400
WC MRI	Radiology	Walnut Creek	925-979-3400
WC PERIOPERATIVE	Radiology	Walnut Creek	925-979-3400
WC ULTRASOUND	Radiology	Walnut Creek	925-979-3400

New patient referrals for Radiology require the following:

Authorizations:

Authorizations approved for:

1. TAX I.D. # 94-0382330 (BCH-OAK)

CPT Codes:

Request authorization for codes specific to order.

Please send the following documents for all referrals:

1. Reason for visit
2. Guarantor information
3. Insurance information to include copy of insurance card (Back/Front)
4. Include valid authorization

Rehabilitation

(1 of 2)

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
CHO PEDI REHAB	Pediatric Rehabilitation	Oakland	510-428-3655

New patients for Pediatric Rehabilitation require the following:

Authorizations:

Authorizations approved for Pediatric Rehabilitation Medicine:

- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1003961251

Benioff Children's Physician (Professional/Physician):

- TAX I.D. #: 88-61175591
- NPI: 1922124866

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99211 (use of facility)
3. For Medi-Cal 99211 changes to Z7500
4. CCS Insurance: 02-SAR

EMG/NCS: 99245 or 99205, 95885, 95886 x4, 95887 x4, 95907, 95913

1. All California Children's Service (CCS) insured patients require service code 02 SAR, plus the above codes for EMG/NCS

Rehabilitation cont'd

(2 of 2)

Please send the following documents for all referrals:

1. Demographic face sheet (including parents DOB/family contact information)
2. Copy of insurance card (front & back)
3. Clinical notes for review
4. Authorization
5. Growth Chart

Rheumatology

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
OPC RHEUMATOLOGY	Rheumatology	Oakland	510-428-3502
WC RHEUMATOLOGY	Rheumatology	Walnut Creek	510-428-3502

New patients for the Rheumatology Clinic require the following:

Authorizations:

Authorization approved for

1. TAX I.D. # 94-0382330 (BCH-OAK)
2. NPI: Lionetti 1336387299
3. NPI: Ling 1942593082

CPT Codes:

New Patients/Consultations:

1. 99205 (new patient)
2. 99215 (highest level of care)
3. For Medi-Cal 99215 changes to Z7500
4. CCS Insurance: 01-SAR

Please send the following documents for all referrals:

1. Lab Results
2. X-Ray
3. MRI Results
4. Clinical Notes

Speech Therapy - currently closed to referrals*

(1 of 2)

Please be sure to refer to the correct Department and Location by using the MD Link Department			
MD Link Department	Department	Location	Phone
BCHO SR SP LANG	Speech Pathology	San Ramon	925-979-3470

New patients for the Speech Therapy Clinic require the following:

Authorizations:

Authorization approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1003961251

CPT Codes:

Speech Language Evaluation	92523	Evaluation of speech sound production (e.g., articulation, phonological process, apraxia, dysarthria); with evaluation of language comprehension
Dysphagia Evaluation	92610	Evaluation of oral and pharyngeal swallowing function
Fluoroscopic Evaluation of	92611	Motion fluoroscopic evaluation of swallowing function by cine or video recording.

CPT (Used for PPOs, HMOs, self-pay)

CPT (Used for PPOs, HMOs, self-pay)

HCPCS (Used for Medi-Cal, CCS, and many government funded HMOs, etc.)

CPT Codes:

Speech Therapy Evaluation (need to request both codes)	X4300	Language Evaluation
Speech Therapy Evaluation (need to request both codes)	X4301	Speech Evaluation

Speech Therapy cont'd

(2 of 2)

Please send the following documents for all referrals:

1. Demographic face sheet (including parents DOB/family contact information)
2. Copy of insurance card (front & back)
3. Clinical notes for review
4. Authorization

Sports Medicine Physical Therapy

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department	Department Name	Location	Phone
OPC SPORTS MEDICINE	Sports Medicine	Oakland	510-428-3558, option 3
WC SPORTS MEDICINE	Sports Medicine	Walnut Creek	925-979-3430
SR SPORTS MEDICINE	Sports Medicine	San Ramon	925-979-3450

New patients for the Sports Medicine Physical Therapy Department require the following:

Authorizations:

Authorization approved for:

1. TAX I.D. # 94-0382330 (BCH-OAK)
2. NPI: 1003961251

CPT Codes for Physical Therapy Evaluations:

1. Commercial Insurance (please request all, code determined at time of visit):

97161 – Physical therapy evaluation – low complexity
 97162 – Physical therapy evaluation – moderate complexity
 97163 – Physical therapy evaluation – high complexity
 97750 – Physical performance test or measurement with written report

2. Government Insurance (please request all, billed by time for evaluation)

X3920 (x1) – Physical therapy evaluation – Test & Measure, Initial 30 min
 X3922 (x2) – Physical therapy evaluation – Test & Measure, Additional 15 min

Please send the following documents for all referrals:

1. Referral
2. Prescription (Rx)
3. Insurance Information, preferably with copy of insurance Card
4. Patient demographics / face sheet

Surgery Clinic, General

(1 of 2)

Please be sure to refer to the correct Department and Location by using the MD Link Department			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC GENERAL SURGERY	General Pediatric Surgery	Oakland	510-428-3022
WC GENERAL SURGERY	General Pediatric Surgery	Walnut Creek	510-428-3022
BWOOD GENERAL SURGERY	General Pediatric Surgery	Brentwood	510-428-3022
SR GENERAL SURGERY	General Pediatric Surgery	San Ramon	510-428-3022

New patients for General Surgery Clinic require the following:

Authorizations Approved for:

- TAX I.D. # 94-3281667
- PSA Group NPI: 1477627537
- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1003961251

In addition to initial authorization for the New Patient / Consultation code, our department requires authorization for the following CPT codes: 99211 (Use of Facility)

CPT Codes:

New Patients/Consultations:

1. 99205 or 99245 (new patient)
2. 99211 (use of facility)
3. 99214 or 99215 (Follow ups)
4. For Medi-Cal 99211 changes to Z7500

Please send the following documents for all referrals:

1. Demographics Face Sheet (Including patient parents Dob/family contact information)
2. Copy of Insurance Card (front and back)
3. Clinical Notes
4. Labs and Imaging studies results (if there are any) - Attach Authorization if is needed

FAILURE TO PROVIDE REQUIRED REFERRAL INFORMATION MAY CAUSE DELAY IN APPOINTMENT SCHEDULING

General Surgery Clinic cont'd

(2 of 2)

Additional Information:

For Patients with Partnership Health Plan of California please make sure the RAF is made out to:

- UCSF Dept. of Surgery San Francisco (for Surgery Dept)
 - NPI: 1477627537
 - TAX I.D. # 943281667
- All plan of San Joaquin need to have all authorizations made to UCSF Dept. of Surgery

Synagis

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Specialty	Location	Phone
OPC SYNAGIS	Synagis	Oakland	510-428-3885, ext. 2914

New patient referrals for Synagis require the following:

Authorizations:

Authorizations approved for:

- TAX I.D. # 94-0382330 (BCH-OAK)
- NPI: 1003961251

CPT Codes:

1. Procedure: 90378 – Synagis (Drug Code)
2. Z4301 Nurse change
3. CCS Insurance: 01 SAR

Please send the following documents for all referrals:

1. Reason for visit – Synagis Information Sheet
2. Guarantor information
3. Insurance information to include copy of insurance card (Back/Front)
4. Clinical notes and discharge summary indicating Synagis

Urology

Please be sure to refer to the correct Department and Location by using the MD Link Department Name listed below			
MD Link Department Name	Department Name	Location	Phone
BCHO OPC UROLOGY	Urology	Oakland	510-428-3402
BCHO WC UROLOGY	Urology	Walnut Creek	510-428-3402

New patients for the Urology Clinic require the following:

Authorizations:

Authorization approved for:

- TAX I.D. # 94-0382330 (BCH-OAK) and # 94-3281660 (BCH-SF)
 - NPI: Laurence Baskin 1891722294
 - NPI: Hillary Copp 1851500573
 - NPI: Michael Disandro 1972539963
 - NPI: Lucille Huang, NP 1396151213
 - NPI: Bethany Geleris, NP 1043680978

CPT Codes:

New Patients / Consultations:

1. 99245 (new patient)
2. Z7500 (Use of facility)

Please send the following documents for all referrals:

1. Demographic face sheet (including parents DOB / family contact information)
2. Copy of insurance card (front & back)
3. Clinical notes
4. Authorization
5. Lab/Radiology test results